Snape Parish Council

 Draft minutes of the Council Meeting held on Tuesday

25 February 2020 at 7.00pm at the Village Hall, Snape

**Present:** Cllr Tim Beach (Chair) Cllr Russ Rainger (Vice-Chair),

 Cllr Bill Hough, Cllr Mike Hill, Cllr Jackie Allfrey and Cllr Maria Norman.

**Attendance**: Marie Backhouse (Parish Clerk), 2 members of the public.

1. **Apologies and Approval of Absences**

Apologies were received from Cllr Georgina Lock, Cllr Paul Richards, Cllr Helen Stuart, Cllr Graham Farrant and Cllr Caroline Meffan. Cllr Hill proposed that we accept the apologies for absence, this was seconded by Cllr Hough and agreed by all.

1. **Declarations** **of Pecuniary or Non-Pecuniary Interests by Members**

None

1. **Applications for Dispensation**

None

1. **Approval of Minutes of the Previous Meeting on 28 January 2020.**

Cllr Hough proposed that the minutes be accepted as a true record, this was seconded by Cllr Norman and agreed by all.

1. **Matters arising from the Previous Meeting on 28 January 2020.**

Cllr Beach proposed that the matters arising from the minutes are dealt with at the March meeting. This was agreed by all.

1. **Reports by the District Councillors and County Councillors**

Andrew Reid asked that the Parish Council agree his report as read.

There were a couple of additional items to mention: the cost of the ‘unsuitable for HGV’s’ road signs for Gromford Lane, are to be more than the £2,500 that has already been allocated from his budget; it may be worth asking the District councillors for a contribution towards these costs.

HGV’s from Bentwaters, this is an issue regarding traffic, does the Council regard this as a problem.

Cllr Beach mentioned that Tunstall Parish Council wrote to the Council asking if we could support them, as they are having problems with HGV traffic. The Council agreed to support them as it mentions the 1069.

Andrew Reid commented that Suffolk County Council are looking at the HGV routes and trying to find a solution to some of the pinch points. Andrew Reid is happy to represent Snape with some of the traffic issues. The Clerk from Campsea Ashe has also contacted Andrew Reid regarding the HGV issue. Andrew Reid said that all the smaller Councils should report the problems they are facing with HGV traffic.

Cllr Rainger commented that he had met with some people from the Highways team who are reviewing the roads in this area.

Cllr Beach said that the meeting this evening is to cover the idea of a traffic management plan – looking at the feasibility of it.

Andrew Reid reported that some of the local signs and lines on the highways are to be renewed ahead of the new civil parking enforcement.

Cllr Beach said that a presentation for the APM is hoped to be ready, this will mention the 20mph limit, and it will give the Council a chance to speak to members of the public about the traffic management.

19.11 Andrew Reid left.

1. **Contributions by Members of the Public**

A member of the public mentioned the difficulty faced by parents of children over 16 who must attend school or college; her daughter has to catch a train from Saxmundham to Ipswich and then a bus to Suffolk One. This transport has to be paid for by the parents and there have been many times when the trains are not running.

Cllr Beach suggested that the member of public should place this in writing, the bus problems has been raised before.

1. **Planning Applications & Decision Notices.**

None

1. **Parish Council Business**
2. Village projects

Cllr Beach reported that the Council had some money that may be used to organise a traffic management plan. Charles Manning had met with a group of councillors and was hoping to put all the traffic suggestions onto a board, using some aerial shots of the village. Some of the ideas suggested, included a priority system by the Crown, which would slow down the traffic; a pedestrian crossing, and yellow lines in the edge of the Glebes road. The new parking enforcement will improve this. A plan is required to assist with traffic calming. A bay restriction time of 2-4 hours would prevent cars being parked there all day. All this planning could be very expensive.

H Young said that he would be willing to help with this, although slowing the traffic down could have an impact on the traffic leaving the Maltings.

Cllr Beach said that the junction of 1094 & 1069 does need some work to improve it.

Cllr Hough said that a roundabout would be a good idea at the church junction.

Cllr Hill commented that the idea of a roundabout was suggested several years ago and at the time the cost was in the region of £100,000.

Cllr Beach said that SPR and EDF should be consulted on the cost of the roundabout and road improvements.

Enhancement of the Village Greens – Cllr Beach, Cllr Allfrey and T Crisp had met to discuss how to enhance the village green areas with trees, pond etc. There would be more discussions and work to create a plan for these areas.

Cllr Rainger commented that these areas would assist with the traffic calming.

Priory Road – the sandpits need clearing for the children to play in, Greensnape could be involved with this.

Housing Needs Survey – the survey results have now been received and a summary will be completed for the APM.

Village Hall – this needs to be promoted as the hub of the village, with lots of activities.

Volunteers are required for the traffic management group, the Housing Needs Survey and the Village Greens group.

Cllr Beach, Cllr Richards, Cllr Hough, Cllr Allfrey, Mr Young, S Gallagher and Mr Manning are to form the Traffic Management group. Cllr Beach is to organise a date for the group to meet.

The Village Green volunteers are Cllr Allfrey, Cllr Beach, Cllr Stuart and Mr Crisp. Funding for this will be obtained from a different source.

Housing Needs Survey volunteers will be Cllr Allfrey (until Cllr Norman returns from holiday) and Cllr Beach. Cllr Beach to organise a meeting with Community Action Suffolk and all the Councillors will be able to attend.

The APM will have information available to the parishioners, about all the projects and their progress.

1. Clerk as a signatory to the bank accounts.

Cllr Hough proposed that the Clerk becomes a signatory to the bank accounts, this was seconded by Cllr Allfrey and agreed by all.

1. School

Cllr Hough reported that there had been a meeting with some of the School governors and the Head teacher. After explaining the limit that the PC could use for donations, it was suggested to donate £3,500. This would be £1,600 towards swimming lessons and £1,900 towards the electric classroom boards.

Cllr Hill proposed that the PC donate £3,500 to the School, this was seconded by Cllr Norman and agreed by all.

1. VE Day

Cllr Beach reported that the plans for the VE Day celebration are coming together.

Cllr Allfrey proposed that the cost of the TENS licence and the root saws are agreed, this was seconded by Cllr Hough and agreed by all. The root saws are to be paid for using the Ipswich Building Society account for Priory Wood.

1. **Correspondence**
* **Glebes Parking**

Cllr Beach reported that an email had been received from a concerned resident of the glebes regarding the parking issues. Cllr Beach has spoken to the owners of the garage as some of the vehicles that are parked in the Glebes are linked to the garage. The garage has agreed to not allow cars to park in the edge of the Glebes and will locate another suitable parking area.

1. **For consideration at the meeting on 24 March 2020**

 **12 Dates of the Next Meeting**

24 March 2020

28 April 2020 (Annual Parish Meeting)

26 May 2020 (Annual General Meeting)

Meeting Closed – 20.00

Marie Backhouse, Parish Clerk

snapepc.clerk@gmail.com

25 February 2020