

# Snape Parish Council

## Minutes of the Meeting held on Tuesday 28<sup>th</sup> January 2025 at 7.00pm In Snape Village Hall.

**Present:** Cllr Paul Richards, Cllr Russ Rainger, Cllr Graham Farrant,  
Cllr David Norman, Cllr Andrew McDonald, Cllr Tim Beach,  
Cllr Maria Norman and Cllr Margaret McKenna.

**Attendance:** 6 members of the public.

### **County Councillor Andrew Reid**

County report circulated.

### **District Councillor Katie Graham**

Cllr Graham spoke to her previously circulated report. Issues were the £1 million investment in ESC car parks that is planned and the increase in charges, she offered to circulate the latest map which records all the existing and potential energy projects, she reflected on the Secretary of State for DESNZ refusing to meet with local ESC councillors to discuss cumulative impact. Cllr Graham also outlined the break-up of the Coastal Partnership East structure.

Councillors raised the issue of parking enforcement around the school and agreed to raise the issue with ESC staff.

### **Contributions by Members of the Public**

Two members of the public asked to speak about the planning application for Iken Canoe, Cllr Richards proposed bringing the agenda item forward: agreed The members of the public outlined the work that had been done to evaluate and mitigate the impact of canoes on the estuary and outlined their view that there would be minimal impact. The Cllrs noted the various reports from SWT, RSPB and AONB reflected concerns about the impact on the environment and birdlife and that they would feel it appropriate to reflect the professional concerns raised with ESC planners. Cllr Beach declared an interest in knowing the applicants as friends for over 25 years. Cllr Graham reported she would ensure the matter was referred to the Planning Committee of which she was a member.

A member of the public reported the sale of the portaloo as agreed and the ongoing work to obtain a quote for work on the road drainage near the church parking area. He also queried the current policing contact arrangements as there had been a number of incidents with a rough sleeper at the church which had been reported but needed some pulling together. ACTION: Cllr Beach agreed to pursue the matter with the local police to establish the appropriate contact.

## **MINUTES**

### **1 Apologies and Approval of Absences**

Andrew Reid and Snape PC clerk.

### **2 Declarations of Pecuniary or Non-Pecuniary Interests by Member**

Cllr Beach – Playing Field

Cllr D Norman & Cllr M Norman – Allotment holders.

### **3 Applications for Dispensation**

None

### **4 Approval of Minutes of the Previous Meeting held on the 26<sup>th</sup> November 2024.**

Cllr D Norman proposed that the minutes are accepted as a true record of the meetings, this was seconded by Cllr Rainger and agreed by all who attended.

### **5 Matters arising from the meeting on the 26<sup>th</sup> November 2024.**

**5.1 Power Projects** – Cllr Rainger, Cllr Beach and Cllr McDonald spoke of a number of events that had taken place to brief communities that had been arranged by a range of organisations and councils. It was agreed that Snape PC should arrange a public meeting and briefing session at the village hall. Cllr McDonald agreed to pull together a draft letter/ flyer to circulate to all in the village to invite people to a meeting and to reflect the concerns around the power projects are recorded and raised with the energy projects, SCC, ESC and DESNZ. ACTION: Cllr McDonald and all.

**5.2 Traffic Calming** – Cllr Graham agreed to follow up the issues around parking and enforcement in the area of the school and Glebes. ACTION: Cllr Graham as per 9 (b) below.

**5.3 Website Accessibility** – Ongoing, continue to place on the agenda.

**5.4 20's plenty** – Cllr McKenna reflected that as a village we were generally supportive and had in the past asked for some 20 mph limits and asked what the position of ESC was currently. Cllr Graham agreed to report back.

ACTION: Cllr McKenna to raise again with Cllr Reid and Cllr Graham to report ESC view.

**5.5 Allotments** – Cllr M Norman stated that she had still not had the quote for culvert work but had spoken with a tree surgeon, James Abbott. She stated she had funding to afford the fee of £900 and agreed by all to spend the money on that work. ACTION: Cllr M Norman to follow up.

**5.6 Housing needs** – Cllr Beach said that there is no update, hopefully there will be some information in March when Housing England funding would be clearer.

**5.7 Grass Verges** – Cllr D Norman said that he has collected the PPE from the Highways for the Community Self Help Group, and it is expected that the work to the pavements will take place on the 22<sup>nd</sup> March. He asked for any additional volunteers.

**5.8 Post Box** – Cllr Richards reported that Royal Mail had agreed to look at the site and assess risk but if it was not possible to move the box then the alternative would be to remove the box as the village had a number of other sites. Agreed by all to write and withdraw the request to move the box given the risk of losing the site altogether. ACTION: Cllr Richards to draft a letter to Royal Mail as above.

### **6. Planning Application & Decision Notices**

#### **Iken Canoe – DC/24/ 4260/VOC**

Agreed as per the discussion above that Snape PC would reflect the concerns around the impact of the impact of the application that had been detailed by the professional bodies. ACTION: Cllr Farrant to draft a response to ESC.

### **7. (a) Review and authorisation of payments**

Cllr M Norman proposed that the PC authorises the payments, this was seconded by Cllr D Norman and approved by all.

#### **(b) Quarterly Accounts and Bank Reconciliation.**

The full Council noted the quarterly accounts and bank reconciliation.

#### **(c) Draft Budget to allocate funds**

Agreed to remit to the finance committee and discussion with the clerk.

#### **(d) Pre payment card**

Agreed to await discussion with the clerk

#### **(e) Internal Auditor**

Agreed to use SALC for the internal audit.

### **8. Parish Council Business**

#### **(a) Alde & Ore**

Cllr Beach said that the Partnership was awaiting the updated costings. These should be ready fairly soon. He suggested that a briefing around the project and the work on the Maltings and village walls could be the main subject of the Annual Parish meeting. Agreed by all.

**(b) Boardwalk to the Maltings**

Cllr McDonald reported that a meeting had been arranged for later that week on 30<sup>th</sup> at which a number of the interested parties and volunteers would have an initial discussion around feasibility and project governance. ACTION Cllr McDonald to report as appropriate

**(c) Zip Wire**

Cllr Beach reported that the recommended quote (Sovereign) had been circulated and was in the cost limits agreed. All agreed that the PC would formally order the equipment and make the initial deposit payment as previously agreed. Agreed that the total contribution of the PC to the zip wire would be £10k including the contribution from Cllr Reid SCC, that the £2k grant would be paid from ESC direct to Snape PC and contribution by the playing field committee would be paid into the PC account. Action: Cllr Beach to confirm the order through the clerk.

**(d) Co-option of a Councillor**

It was agreed by all the Councillors to co-opt Vicky Newstead as a Cllr. Cllr Richards welcomed her to the PC.

ACTION: Cllr Newstead to complete the necessary forms for ESC.

**(e) Defibrillator.**

Cllr Richards reported the recovery of the old defib which was now back in place and operative and recorded as such. There was discussion around retention of the recently purchased second defib and it was agreed that Cllr Richards would check with the church warden about mounting the kit on site at the church. ACTION Cllr Richards.

**(f) Local Government re organisation**

Noted and agreed that as a PC we would need to be active in any consultation that is ongoing and monitor the potential options and outcomes

**(g) Financial support for Ebb and Flow**

Cllr Richards reported the request for support and it was agreed the PC should ask the PCC treasurer to attend the next meeting and expand on the nature and extent of support required. ACTION: Clerk to write to PCC treasurer.

## **9. Correspondence**

### **Church Common footpath**

Cllr Richards reported correspondence on the now disappeared footpath across Church Common which is recorded on maps as running parallel with the track that is used by vehicle to access residences. Agreed this should be followed up by the clerk with PROW SCC with a request to recut the public footpath as clearly marked on OS maps.

ACTION: Clerk write to SCC PROW.

### **Safe routes to school**

A letter had been received from a member of the public concerned about obstruction of the footpath adjacent to Snape Motor Company after they had raised the matter with ESC who had failed to deal with the matter. Cllr Beach reported that the issue had been raised direct with the garage and the vehicle had been moved. Cllr Graham agreed to raise the issue as above as part of the wider public safety and parking issues with ESC staff as it fell within their remit. ACTION: Cllr Graham to raise with the parking team ESC.

## **10. Matters for consideration at the next meeting.**

As appear in the minutes.

## **11. Date of the Next Meeting**

18<sup>th</sup> March 2025

22<sup>nd</sup> April 2025 (urgent items only)

Marie Backhouse, Parish Clerk  
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