

# Snape Parish Council

## Minutes of the virtual Parish Council Meeting held on Tuesday 27 April 2021 at 7.45pm.

**Present:** Cllr Tim Beach (Chair) Cllr Russ Rainger (Vice-Chair),  
Cllr Maria Norman, Cllr Graham Farrant, Cllr Helen Stuart, Cllr Caroline Meffan  
Cllr Paul Richards, Cllr Bill Hough, and Cllr Georgina Lock.

**Attendance:** 3 members of the public.

### 1 Apologies and Approval of Absences

Cllr Jackie Allfrey, County Councillor Andrew Reid, District Councillors T-J Haworth-Culf, Jocelyn Bond and Tony Cooper.

### 2 Declarations of Pecuniary or Non-Pecuniary Interests by Members

Cllr Rainger – County Cllr and Common Edge.

### 3 Applications for Dispensation

None

### 4 Approval of Minutes of the Previous Meeting on 23 March 2021.

Cllr Norman proposed that the minutes of the 23 March be accepted as a true record, this was seconded by Cllr Hough and agreed by all.

### 5 Matters arising from the Previous Meeting on 23 March 2021.

Cllr Beach commented that Snape Common in Priory Road was ongoing, conversation with SCC re boundaries is required as they are the landowners. Cllr Beach proposed that an email is sent to SCC re the boundary and work required on Snape Common. Cllr Lock proposed that the PC writes formally to SCC re boundary on Snape common, this was seconded by Cllr Stuart and agreed by all.

ACTION: Cllr Beach to write to SCC re boundary on Snape Common.

Cllr Beach reported that the planting on the verges and the common is under way. Traffic calming – SCC has agreed to pay the bill for the initial feasibility and costing work.

### 6 Planning Applications & Decision Notices.

DC/21/1824/DRC – St John the Baptist Church, Farnham Road, IP17 1QW

Discharge of condition No.4 of DC/20/1670/FUL – new WC outbuilding in the Churchyard.

Cllr Richards proposed that the PC support this application, this was seconded by Cllr Norman and agreed by all.

ACTION: Clerk to notify ESC of the PC's response.

SCC/0018/21SC – Snape County Primary School, Church Road, Snape, IP17 1QG

Proposed new flat roof extension to the front of the School to accommodate a safer entrance including larger reception, head teacher's office and staff room.

Cllr Farrant said that this is nothing controversial, will the look be sympathetic to the existing design.

Cllr Rainger said that it should be red bricks like the rest of the building. As landlords the PC should be able to comment on the look of the building.

Cllr Stuart asked if we should have been consulted as the landlords.

Cllr Beach asked if the PC should be asking questions about the design. The issue from comments seemed to be about the red colour of the rendering.

Cllr Norman said that the PC should be able to comment about the design and the overall look of the extension.

Cllr Norman proposed that Cllr Richards and Cllr Lock arrange a meeting with the School to discuss the new planning application, this was seconded by Cllr Meffan and agreed by all.

It was agreed by all to object to this application due to the rendering and particularly the colour on the outside of the building.

ACTION: Cllr Farrant to draft a response for ESC and Cllrs Richards and Lock to meet with school as soon as possible to discuss.

DC/21/1200/FUL – Common Edge, Farnham Road, Snape, IP17 1QW

The proposal is for a one and a half storey 3 bay cart lodge with tourist accommodation at first floor level. Ground floor includes two parking bays and one storage bay. First floor comprises of WC, dining/kitchen/living room, bedroom and ensuite.

Cllr Farrant commented that this is a development with a holiday let. Ground floor parking, first floor accommodation. This is going to overlook properties. There is traffic implications on the A1094, there is a possibility of more planning the other side of the road. That section of road is a designated 30mph.

Cllr Richards said this is a concern as access from and onto the road is a tight turn. The scale of the development is right up to the boundary edge. It is also outside the village envelope.

Cllr Richards proposed that the PC object to this planning application, this was seconded by Cllr Norman and agreed by all.

ACTION: Clerk to inform ESC of PC's decision.

## **7 Finance**

- a) Approve end of year accounts
- b) Approve bank reconciliation.
- c) Approve Section 1 & 2 of the AGAR.

The Clerk apologised that the Councillors were unable to approve the accounts etc. due to the late arrival of the bank statement. All paperwork will be presented to the Councillors at the next meeting.

## **8 Parish Council Business**

Cllr Beach reported that there had been a suggestion that the village may like to hold an event to celebrate the end of lockdown in the summer.

A member of the public suggested that this may be an evening event, with music, BBQ, and the lighting of the beacon. All the village organisations could be invited.

Cllr Norman commented that this would be a good idea, it could be an open style event, but we must ensure space and safety.

Cllr Norman proposed that the village has a summer event, this was seconded by Cllr Richards and agreed by all.

ACTION: Cllr Lock and Cllr Meffan to work together on the village event.

- a) Licence to plant in the verges.

Cllr Beach said that a licence for the verge planting at a cost of £100 was required. This is because the trees are classed as street furniture. The plants are not a problem. A letter was to be written to James Mallinder as to why money would be given from the ESC for this project only to be paid back to SCC.

Cllr Norman proposed that the PC pays the £100 for the licence, this was seconded by Cllr Stuart and agreed by all.

ACTION: Clerk to arrange payment for the street licence.

- b) Co-option of a Councillor.

Cllr Beach reported that a member of the public had been interested in joining the PC. The name of the interested person is Margaret McKenna.

Cllr Meffan proposed that the PC co-opts Margaret McKenna, this was seconded by Cllr Hough and agreed by all.

**9 Correspondence**

**10 Matters for consideration at the meeting on the 25<sup>th</sup> May 2021 Annual General Meeting**  
Accounts, AGAR, Election of Chair & Vice-Chair.

**13 Dates of the Next Meeting**  
29 June 2021 (Urgent items only)  
27 July 2021

Meeting Closed – 8.30pm.

Marie Backhouse, Parish Clerk  
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27 April 2021