

Snape Parish Council

Minutes of the Meeting held on Tuesday 25 January 2022 at 7.00pm.

Present: Cllr Paul Richards, Cllr Bill Hough
Cllr Maria Norman, Cllr Graham Farrant, Cllr Margaret McKenna
Cllr Tim Beach, Cllr Georgina Lock, and Cllr Russ Rainger.

Attendance: 2 members of the public.

1 Apologies and Approval of Absences

District Cllr Tony Cooper and Cllr Jackie Allfrey.

2 Declarations of Pecuniary or Non-Pecuniary Interests by Member

None

3 Applications for Dispensation

None

4 Approval of Minutes of the Previous Meeting on 23 November 2021.

Cllr Hough proposed that the minutes are a true record of the meeting held on the 23 November 2021, this was seconded by Cllr Norman and agreed by all who attended.

Cllr Richards brought forward an item on the agenda 10e Parish Council email hack. The hacking of the emails is very difficult to prevent.

The webmaster stated that this is very similar to junk mail, and it should be ignored. It is important not to use personal emails on the website. The set up on the website is secure. Other Parish Councils just have the Councillors name on the website. If any Councillor wishes to have their email address removed, they can be, it is a personal preference.

Cllr Richards said that the issue of email hacking can be revisited if needed in the future.

5 Matters arising from the Previous Meeting on 23 November 2021.

5.1 Power Projects/National Grid consultation on Sea Link – Cllr Beach commented that the Sizewell C response from the planning inspectorate has been delayed. Sea Link is another connectivity company, it is intended to contact this company and ask why Snape PC has not been spoken to.

Cllr Rainger said that Sea Link has requested a meeting with County Councillors and District Councillors.

Cllr Richards said that National Grid is part of this group, connecting Suffolk with Kent.

Cllr Rainger reported that this is aimed at the proposed development at Friston.

Cllr Beach said that there is a meeting at Snape Maltings with Declan Burke, Director for Nuclear Energy, this meeting was postponed before Christmas. Declan is coming to brief and listen to local communities. It is important that they have thought about the impact of the additional traffic, transportation, noise etc. Declan is being taken to view the site in Friston and the local road system ahead of the meeting.

Cllr Rainger commented that the local Norfolk coastline development has been approved, but the interconnector between France and Portsmouth has been bounced by the Secretary of State.

Cllr Richards stated that there is a small group of residents in Snape that wish to oppose to the proposed power projects and they will be holding a meeting of the interested parties.

Cllr Rainger stated that a meeting is a good idea for the village and it will assist with a better understanding of what the power projects are.

Cllr Richards commented that he will assist with the initial meeting.

District Cllr Daly said that ESC is to give a detailed response regarding the power projects to the villages.

Cllr Beach said that there needs to be structured dialogue from SCC and ESC about the power projects, alongside all the responses from the parishes which need pulling together.

It was agreed by all the Councillors that all the power projects will be very damaging to the local area and Snape.

5.2 Traffic Calming – Cllr Beach reported that the document from Jason Crane has been received and read; this has raised concerns and needs further discussion. A response received asked for the data from a SID. This data has been submitted by Cllr Farrant.

Andrew Reid said that he had looked at the report from Highways, and also agreed that it required another look by Jason Crane.

Cllr Beach stated that the parking at the school remains an issue.

10 c) Cllr Lock commented that the parking at the school remains an issue at the beginning and end of a school day. Lots of vehicle's park in Pryor Close. Could there be a 20mph speed limit in the village? Could the village hall car park be used for parents to park whilst dropping off the children for the school day or collecting. Could the school have a mini bus that collected some of the children?

Andrew Reid said that a lower speed limit could fit into the report; and the use of the village hall car park could work.

Cllr Beach stated that the school had been informed about the village hall car park.

Andrew Reid said that the academy would struggle to fund a mini bus.

Cllr Hough said that he, as a resident of Pryor Close, has sent letters to the head teacher of the school informing her about his concerns regarding the parking issues.

Andrew Reid commented that all the parking issues need to be considered in the traffic management report.

Cllr Richards suggests that the school is spoken to again, especially as the Nursery unit of the school is doing very well and this will create more vehicles.

Cllr Hough asked when the yellow lines can be completed, these are in the report.

Andrew Reid commented that there are processes to go through before the work takes place.

Cllr McKenna asked how can we move the traffic management forward in a holistic way, and we need to clarify what can be achieved.

Andrew Reid said that the amended report should be received and then a meeting organised.

Cllr Richards said that the PC will continue to push forward with the traffic management for the village.

Andrew Reid said that he had submitted a report, and this would be accepted as read.

Andrew Reid left the meeting at 7.40pm.

Tom Daly commented that priorities are changing on the highways, speed limit changes could be a possibility, the Green Party are putting forward various suggestions to ESC.

Cllr Hough said that the Highways team seem to wait for the PC to push or question them.

Cllr Farrant reported that the broken SID had been sent to Westcotec. The outcome was that the speed sign requires a new radar; the cost for this is £720 for the radar, £29.50 for labour, delivery and collection is £55, the total is £804.50. Andrew Reid has offered to make a donation towards the new radar.

ACTION: Clerk to check with Andrew Reid, how much the donation towards the radar may be.

5.3 Housing Needs – Cllr Beach commented that meetings are taking place with the landowner and the housing association.

5.4 Priory Road – Cllr Richards stated that there is no news on the re-surfacing of this road.

Tom Daly left the meeting at 7.53pm.

5.5 Footpaths and rights of way maintenance – Cllr Farrant said that the blocked footpath was reported to the PROW team. The gates on a footpath that were mentioned by a resident as being locked, actually are not locked. A response to the resident will be sent.

ACTION: Cllr Farrant to send a response to the resident regarding the footpath.

5.6 Dog Waste Bins – Cllr Farrant said that he will draft a letter to circulate to the residents regarding the dog waste.

ACTION: Cllr Farrant to draft a letter to the residents regarding the dog waste.

5.7 Biodiversity and Climate Change – Cllr Richards commented that he had been in contact with the Woodbridge Town Council regarding their policy on Biodiversity and Climate change, and he has arranged for a meeting with them, then will produce a policy for Snape.

ACTION: Cllr Richards to hold a meeting and draft a policy.

6 Consideration of Reports from the District Councillors and the County Councillors.

County Councillor Andrew Reid had submitted a written report.

District Councillor Tony Cooper had submitted a written report.

Cllr Rainger commented that there are various surveys taking place on local fields linked to the power projects. ESC customer services are to be in Leiston Library between 10-4 as part of an outreach programme for villages.

7 Contribution by Members of the Public.

A member of the public had brought in some PC paperwork, dating back many years, also a trophy cup that was used as a prize for winning a ploughing competition. The last ploughing competition took place in the 1970's.

Cllr Beach said that there was a large section of papers relating to footpaths, common land etc. It would be good to have a display of this paperwork at the APM.

The member of the public said that he would be happy to assist with a display for the APM.

Cllr Richards thanked the member of public for the offer of assistance, and the return of the trophy cup and paperwork.

8 Planning Applications & Decision Notices.

DC/21/5340/FUL – Church Farm, Farnham Road, Snape, IP17 1QW

Conversion of existing stable block and erection of detached storage building.

Cllr Farrant commented that he had spoken to the neighbours who had no objections.

It was agreed by the Councillors that there was no comment to make.

9 Finance

- a) Review and authorisation of payments and signing of invoices by signatories,
The payments were agreed by all and authorised by Cllr Norman and Cllr Hough. There were no questions for the Clerk.
The payments were: SARS (donation) - £200, CAB (donation) - £100, SCC Quiet Lanes (donation) – £200, First Aid Training (donation) - £150, Jess Grant (donation) - £100, Clerk – £386.76, Vertas - £331.78, D McKenna (reimbursement for Speedwatch Gun and batteries) - £186.75, HMRC (Income Tax) - £123.60, Gary Whiting (to remove trees and replant) - £240.00, Alan Miller (Snape Common management plan) - £250, Norse (replacement of two litter bins)- £660.43, Richard Featherstone (bat boxes) - £112.02, and Queens platinum Jubilee (donation) - £500. Total £3,641.34.
Cllr Norman commented that the First Aid Training had not taken place yet, payment will be made after the event.
- b) Quarterly Accounts
The quarterly accounts were noted and agreed by all the Councillors.
- c) Refund to SCC of school rent
Cllr Richards commented that SCC had paid the rent for the financial year, but the school is now run by an academy. SCC may ask for a refund from Dec – March (4 months).
Cllr Hough suggested that if the SCC asks for a refund, then the academy should be asked to refund the PC, for that part of the year.

10 Parish Council Business

- a) Priory Road/Snape Common Improvement Plans – Cllr Richards said that the Snape Common plan will be re-visited at the next meeting as Cllr Allfrey is to talk to the PC about this subject. The talking benches is a scheme that has been proposed by the Community Partnership, which would enable people to sit on a bench and talk. It is suggested that the bench could be placed on the green area opposite the village hall in the centre of the village.
It was agreed to move this forward and inform the Community Partnership of the PC's interest.
ACTION: Cllr Richards to contact the Community Partnership. To be placed on the next agenda.

- b) Re-adoption of the Code of Conduct – Cllr Beach proposed that the PC re-adopts the Code of Conduct, this was seconded by Cllr Norman and agreed by all.
- c) Parking at the School – This was covered under item 5.
- d) Snape Open Gardens – Cllr Norman said that at the moment there are 7 gardens that will be open on the 16th July. The allotments may be open at the same time, and there will be a working party to tidy the allotments before the opening. All the Councillors agreed with this.
- e) PC email address hack – This was covered under item 4.
- f) Church Maintenance – Cllr Beach said that the church building itself is in need of maintenance. Some villages and towns do support their church. A small charity could be set up to support the church, this could raise money for the fabric of the church.
The member of the public commented that the cost to put a small toilet in the grounds of the church is going to cost £80,000. It is important to maintain the building for the future.
Cllr Rainger suggested the member of the public contacts ESC to see if there is a grant that could assist with the cost.
Cllr Richards said that if the church had a project that need some assistance with funding, then it could ask for support.
Cllr Norman said that it would be a good idea to place an article in Ebb and Flow showing how much the various repairs etc cost.
The Councillors all agreed to the setting up of the charity to support the church building.

11 Correspondence

Horses on footpaths and foam signs – Cllr Farrant said that the footprints on the footpath probably came from the three horses that escaped from their field.

Cllr Richards commented that the foam signs on the sides of the road is an issue for Highways. Many signs are put up to advertise events but very rarely are taken down after the event.

ACTION: Cllr Richards to send a reply to the resident.

Cllr Ranger commented that there is a Community Led Housing meeting on the 27th April that may be of interest. Also, there is a petition for the approval of online meetings for PC's on the SALC website, could you support this an individuals, if you wish to.

Cllr Beach said that the plans have started for the village event to celebrate the Queen's Platinum Jubilee. Could this be added to the agenda for the next meeting.

12 Matters for consideration at the meeting on the 22nd March 2022.

Common Management Plan, Traffic Calming, Queens Platinum Jubilee, Cup/trophy for the open gardens, Katch bus, Internal Auditor approval,

13 Dates of the Next Meeting

22 February 2022 (Urgent items only)

22 March 2022

26 April 2022 (Annual Parish Meeting)

24 May 2022 (Annual General Meeting)

Meeting Closed – 8.50pm.

Marie Backhouse, Parish Clerk

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25 January 2022