

Snape Parish Council

Minutes of the virtual Parish Council Meeting held on Tuesday 26 January 2021 at 7.00pm.

Present: Cllr Tim Beach (Chair) Cllr Russ Rainger (Vice-Chair),
Cllr Maria Norman, Cllr Jackie Allfrey, Cllr Graham Farrant, Cllr Helen Stuart,
Cllr Paul Richards, Cllr Bill Hough, Cllr Caroline Meffan and Cllr Georgina Lock.
County Cllr Andrew Reid, District Cllrs Tony Cooper, T-J Haworth-Culf, and Jocelyn Bond
Attendance: 2 members of the public.

1 Apologies and Approval of Absences

None

2 Declarations of Pecuniary or Non-Pecuniary Interests by Members

Cllr Norman – Allotments

Cllr Allfrey – Allotments

3 Applications for Dispensation

Cllr Norman and Cllr Allfrey to allow possible discussion for the allotments; this was agreed by all.

4 Approval of Minutes of the Previous Meeting on 22 December 2020.

Cllr Richards proposed that the minutes of the 22 December be accepted as a true record, this was seconded by Cllr Allfrey and agreed by all.

5 Matters arising from the Previous Meeting on 22 December 2020.

School Lease – the Head, Chair of Governors and Academy Trust have been informed of the PC's decision to support the start of the academisation.

Allotments – there is no confirmed date for the start of the tree work. Cllr Norman to contact contractor for a start date and circulate to all.

Parking at the Glebes – this has improved, there is one car that is still parked on the road which could be reported as an abandoned vehicle as it has been there for 6 months at least. The link to the enforcement officer has been placed on the website.

Traffic calming project – a virtual meeting had taken place with some of the Councillors and the engineer from SCC Highways to discuss the previously submitted traffic management proposals. The intention was to obtain a costed feasibility study. The meeting was useful in terms of clarifying some issues but the response from SCC has been delayed for senior management input relating to the A1094/B1069 junction work option. This is all aimed to make a smooth traffic flow in the village.

Industrial development off the A1094 Benhall – the issue has been raised with SCC and ESC, also reported on the DCO hearing relating to SPR/Friston in terms of the impact on the A1094 and congestion.

Cllr Farrant arrived at 7.10pm

Fish & Chip van – a letter has been written to the proprietor, and this advised them of the discussion regarding the position of the PC, SCC and ESC. Advice was also given to ensure it complies with the Food Safety regulations.

Power projects – this continues to move forward. Representations have been made in relation to the traffic issues. The SPR staff dismissed the size of the road and the potential problems at the junction of the A1094 and B1069. The Alliance group has asked for the PC to agree to sign two letters, which many other Pc's have already agreed to. The first concerns the query of the formal change of position of the ESC from being opposed to the SPR development to being neutral; and the second requests the appropriate Secretary of

State visit the proposed sites of the developments at Sizewell and Friston, meet with local people when Covid restrictions allow.

Cllr Lock proposed that the PC add their name to the signed letters, this was seconded by Cllr Hough and agreed by all. It was agreed that the PC should have a conversation with ESC regarding their neutral stance on the projects.

Grant application to ESC – an application for £1000 funding towards tree planting and bulbs has been submitted to ESC. A response should be received by the end of the week.

6 Consideration of Reports from District Councillors and County Councillors.

The County and District Councillors were present at the meeting and a written report had been submitted in advance.

T-J Haworth-Culf commented that there was a Community Partnership Board funding available, a form can be downloaded for this from the website. The Peninsula Practice are having problems regarding the Covid vaccination letters, they are encouraging anyone over 80 that has not received a letter to contact the surgery direct. Small business grants are available from ESC. New recycling leaflets are to be delivered. There have been many deaths due to Covid, urge everyone to keep safe and follow the guidance. If anyone is unable to travel to the Covid vaccination centre as they have no form of transport, there is a taxi service available which the ESC will fund.

Cllr Beach commented that the GNS has been giving lifts to people.

Jocelyn Bond commented that the initial consultation for the proposed 800 house development near to Saxmundham comes to an end soon. Urge people to respond to this.

Cllr Beach suggested that Cllr Farrant looks at the paperwork regarding this development and circulate it to the Councillors.

Jocelyn Bond suggested that Pidgeon developers are contacted directly, as this is the consultation stage and ESC have not been formally involved yet.

7 Contributions by Members of the Public

A member of the public that lives on Church common reported that some vehicles have been driving through the track by the houses to avoid the que of cars at the junction.

Cllr Rainger reported that this is a private road, not a SCC adopted road. There is some signage at each end stating this.

Cllr Beach suggested that the SCC Highways may be contacted for advice.

County Councillor Andrew Reid arrived at 7.30pm

Andrew Reid commented that a report had been circulated to all the Councillors. Covid is dominating all the reports at the moment, if anyone has someone that is in need of support contact SCC. The community-based initiatives, particularly the Quiet Lanes scheme is going well. Sizewell C – ongoing discussions are taking place concerning the modal split for the transportation of the materials.

Cllr Beach said that the pilot for the ANPR is something that the PC may be interested in for Snape.

Andrew Reid commented that the criteria for the ANPR has not been published yet. SPC should send an email to Andrew Reid stating their interest in the ANPR, they will then be assessed for suitability.

Cllr Richards asked if the 4-village bypass is still being considered.

Andrew Reid replied that the 4 village bypass is not being considered, if it is not being deemed necessary in mitigation then it will not be considered.

Cllr Beach reported that the B1069 will become the effective four village bypass if the work is not carried out.

Cllr Rainger said that the transport issues could be linked to the housing development near Saxmundham.

Cllr Lock said another consideration for the Saxmundham development could be the lack of facilities, for example the Doctors surgeries.

District Cllr Cooper said that the NHS states that the existing service can manage with the increase in patients.

Cllr Beach commented that the surgeries are not coping with the increase level of patients it would appear from local feedback.

District Cllr Bond said that she could organise someone from Sternfield & Benhall PC to talk to Snape PC re the development near Saxmundham.

This was agreed by all.

Andrew Reid left the meeting at 7.40pm

8 Planning Applications & Decision Notices.

DC/21/0165/FUL - Sycamore Cottage, Church Common, IP17 1QL

Erection of a porch.

Cllr Farrant reported that he had looked at the plans and spoken with neighbours. This was originally a house with a stable, now it is 2 properties. The stable is now a two-storey structure, and there has been no planning application submitted for this.

District Cllr Cooper confirmed that letters have been sent on the 12th January to the owners of the properties stating that they have 28 days to produce a retrospective planning application, otherwise the building will have to be returned to the original stable. ESC is fully aware of the problem and site visits have taken place.

Cllr Beach said that these comments will be fed back to the ESC planning department.

ACTION: District Cllr Cooper to send any updates to Cllr Beach to circulate.

DC/14/1065/FUL – Static caravan

Cllr Farrant reported that this site is in Gromford Lane, the residents were given permission to place a static caravan in the garden while the house was developed. The house is complete, but the static caravan is still there, it should have been removed in 2016, this was part of the planning conditions.

Cllr Lock proposed that the removal of the static caravan should be followed up, this was seconded by Cllr Allfrey and agreed by all.

ACTION: Cllr Farrant to pass the information to District Cllr Cooper.

District Cllrs Cooper, Haworth-Culf and Bond left at 7.55pm.

9 Finance

- a) Authorisation of payments up to 26 January 2021, approved and agreed.

Citizen Advice Bureau - £100, Clerk - £381.16, HMRC - £123.60. Total £604.76.

Cllr Allfrey proposed that the payments be made, this was seconded by Cllr Norman and agreed by all.

- b) Quarterly Accounts – Cllr Norman proposed that the PC accepts the Quarterly accounts, this was seconded by Cllr Allfrey and agreed by all.

- c) Precept 2021/22

Cllr Hough proposed that the precept request for £11,250 remains the same this year, this was seconded by Cllr Norman and agreed by all.

- d) Internal and External Audit

The Clerk reported that the Internal Audit had mentioned the General Power of Competence, which we are unable to apply due to the lack of elected Councillors; an updated Cil fund report needs to be undertaken; and a discussion about the audits should be minuted. The external audit mentioned that the public rights notice should run for 30 days, as there was a bank holiday within our allocated dates we only gave 29 days. It is also suggested that our dates begin as soon as the PC has approved the Annual Governance and Accountability Return.

The Councillors confirmed that they had received both of the audit reports and they have noted the comments made.

10 Parish Council Business

- a) Sand Pit Cottage

Cllr Beach said that a zoom meeting had taken place with the resident of Sand Pit Cottage. The resident supplied proof of the vehicle right of way to his property. An email has been received from the resident stating no interest in claiming what he accepted was public land. This email has been forwarded to the SCC who were dealing with the issue, and they have responded stating that it is a criminal offence to park on common land/village green. This will be followed up with SCC. If the PC

moves this forward there may be many people that are parked on common land and this would need to be considered.

ACTION: Cllr Beach to respond to further to SCC.

b) Re-adoption of the Suffolk Code of Conduct.

Cllr Rainger proposed that the PC adopts the Suffolk Code of Conduct, this was seconded by Cllr Hough and agreed by all.

c) VAT proposal.

Cllr Beach reported that this proposal had been discussed amongst the Finance Group. It has been agreed that the Village Hall or the Playing Field may order items in the name of the PC, after consulting with the PC. The Village Hall or the Playing Field will forward the Net cost to the PC if they have provided finance and the PC will place the order and pay the VAT. The VAT may then be reclaimed by the PC.

Cllr Meffan proposed that the PC adopts the VAT proposal, this was seconded by Cllr Allfrey and agreed by all.

11 Correspondence

None.

12 Matters for consideration at the meeting on the 23rd March 2021.

Approval of Internal Auditor, Virtual APM,

13 Dates of the Next Meeting

23 February 2021 7pm (Urgent items only)

23 March 2021 7pm

27 April 2021 (Urgent items only and the APM)

Meeting Closed – 8.15pm.

Marie Backhouse, Parish Clerk

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26 January 2021