

SNAPE PARISH COUNCIL

Minutes of the Snape Parish Council Meeting, held on Thursday 19 November 2009,
7.30pm in the Village Hall Committee Room.

Present: Mr Mike Hill (Chairman), Mr Geoff Day, Mr Eddie Gillett, Mrs Carol Churcher (Vice-Chairman), Mrs Marion Walker, Mr Andy Wilmot, Mr David Robertson Mr David Abbott, Mr Neil Parsons, Mr Graeme Hinton, Mr Roger Horton.

In Attendance: 8 members of the public Mrs Rosie Clarke SCC, Mr Cyril Fidler SCDC, Mr Ian Caruana SCC, PSCO Thora Taylor and the Clerk.

OPEN FORUM – MEMBERS OF THE PUBLIC.

Mr Fidler SCDC, reported the 20% savings at SCDC over the past 2 years. The Local Development Framework will be discussed on 21 January 2010, one of the aims being to save village schools, shops and pubs by building new and affordable homes.

Mrs Clarke SCC, reported on how they are trying to work closer with the District Council and the Police by sharing buildings to work in. Grants to Local Authorities will be reduced as there are difficult times ahead. She also mentioned the Local Government Review.

PSCO Thora Taylor gave her report and also outlined concerns that Leiston Police Station will not be used as a hub from 2010.

The Chairman introduced Mr Ian Caruana SCC who was attending the meeting regarding item 3 on the agenda **PROPOSED GREEN PROTECTION**, triangle of land opposite Sand Pit Cottage in Priory Road and parking. The owners of Sandpit Cottage had asked SCC that the grass area be reinstated, the County Council proposed to erect oak bollards with reflectors on and to set them back half a metre from the verge. The grass verge is highways property and SCC reserves the right to protect it. He would prefer vehicles not to park on the verge and he would prefer not to have to erect the bollards.

The public were then invited to speak.

Members of the public present feel that the triangle is very useful for passing traffic/wide loads to pull into and for parking.

1 APOLOGIES FOR ABSENCE None

2 DECLARATION OF INTERESTS.

Mrs Churcher declared an interest in Item **9 Playing Field** and signed the Register of Interest Book.

3 PROPOSED GREEN PROTECTION

The Chairman invited Councillors for their opinions, does the Council wish to see bollards erected on the triangle of land or leave as it is? It is noted that the area has not been officially registered with the land registry. It is also noted that the residents of The Sands park on the area as they do not have anywhere else to park their cars.

The majority of Councillors do not want bollards erected on the triangle of land and wish to leave as it is, proposed Mr Parsons seconded Mrs Churcher.

4 MINUTES: To consider the approval of the minutes of the last meeting held on 24 September 2009.

Mr Horton would like item **Planning Application C09/1348 Albion House, Church Road, Snape – Conversion of outbuilding to form a studio** to be reworded; *following representation from various villagers who had talked about parking at the village hall, had passed on their concerns to Mr Horton.*

Mrs Churcher would like her gender corrected in item **2 DECLARATION OF INTERESTS.**

Mr Robertson would like item **5 SHORELINE MANAGEMENT** amended to “There is now a person who will coordinate the various bodies involved in coastal management via the Suffolk Coast Integrated Zone Management Initiative – SCZMI”.

The minutes were then approved correct pending the amendments, proposed Mr Wilmot seconded Mrs Churcher. When the Clerk has printed off the amended minutes the Chairman will then sign them.

5 MATTERS ARISING FROM THE MINUTES.

- a. **Traffic Calming at Snape Crown.** The Chairman confirmed that the last design received from SCC will be used and will recommend that some of the bollards are kept closer to the Crown. Mrs Rosie Clarke informed that she will be helping to fund the traffic calming. Mr Day would like the PC to still look at other measures to slow traffic through the village eg: flashing signs. It was noted that we had sought this measure before and been turned down

b. Youth Bus. The Clerk had received notification that the Youth Bus will be coming to Snape and parking in the layby opposite the shop on Wednesday 25 November in the evening.

c. Bottle Bank at the Golden Key. The Chairman reported that he has discussed the options with the landlord regarding relocating the bottle bank to the Crown. This would not be an answer as he would still need to have his own bottle bank at the Key. He also added that it is too time consuming to put bottles into the bank one at a time. The Clerk informed that £87.32 has been received in recycling credits.

d. Guildings Lane – Trees. The Chairman reported that SCC will still need to attend to a tree in Guildings Lane which is almost horizontal. A letter will be sent.

e. Albion House. Mr Wilmot informed that the B&B is still advertising on their website that parking is available in front of the village hall. The village hall committee has erected a sign at the front of the hall “Hall Parking Only”. The Parish Council will monitor the situation. The chairman said that he would speak to the secretary of the Village Hall Committee about this.

6 CHRISTMAS TREE – To consider a Christmas Tree with lights, on display in the village.

Mrs Churcher asked the Parish Council if they might consider this for outside the village hall? Although a nice idea it was agreed that the Chairman should suggest to the village hall committee that they might consider carrying this out.

7 SNAPE SCHOOL PHASED DEVELOPMENT PLAN – Invitation for a Parish Councillor to become involved with the process. Mrs Skinner head mistress of Snape School was invited to speak. She informed that the school receives a capital budget each year and would like to use the funds to create more space at the school. In the future the school could potentially have more pupils due to the proposed new 2 Tier System. The phased development plan would include a study of the existing site and buildings. An architect has been approached who specialises in school remodelling. She would like to invite a representative from the Parish Council to become involved with the process.

The Chairman agreed that the PC should keep a monitoring watch on the Parish Councils property and should support the school and asked for a member to be involved. Mr Parsons is happy to do this (however since the PC meeting he is happy for Mr Hinton to be the representative instead).

8 HIGHWAYS & FOOTPATHS. To discuss any issues which have arisen since the last meeting which need to be reported to Suffolk County Council.

a. Footpath from Saxonfields to the School. The Chairman advised that Mr J Goodyear SCC has programmed this to be installed 2010/11.

b. Footpath Foxes Corner to The Saltings. Mr Robertson reported that the footpath is very badly littered with dog excrement and it is deteriorating badly. Dog owners are clearly not cleaning up after them. He suggests that signs are erected to deter this or to erect another dog mess bin further along the footpath. Mrs Clarke informed that Mr M Porter SCDC is a very good environmental health officer and that the PC should contact him. A letter will be sent to him, Mr Robertson is happy to meet him at the location.

c. Chagford & Bents Footpaths. Mr Gillett reported that both footpaths need cutting. The Clerk will inform SCC.

d. Church Common Car Park. The Chairman informed that SCC had previously agreed to top up the car park with road planings however this has never happened. The car park has been very badly churned up creating big pot holes and puddles. SCDC refuse lorries which regularly gather on the site have made the area much worse. It was agreed by all that SCDC should be asked to resurface the area with a hard surface

e. Litter Pick. Mr Parsons suggests that an additional litter pick this time of the year would be advantageous. The Chairman informed that the PC would have to do this on their own initiative and could arrange this to take place before Christmas. Mr Parsons agreed to take this forward.

9 PLAYING FIELD. Mr Gillett informed that the portacabin for the football club is on order. Monies will be needed to pay for the installation of the sewer and electricity supply connected.

Once the Charity Status is in place then the Village Amenity Fund will be transferred to the Playing Field Committee.

It is hoped that now that the footings have been dug at the development behind the Snape Garage, monies will be received into the SCDC Play Scheme Fund for Snape.

10 AFFORDABLE HOUSING – To receive further progress report. It has been reported that a larger project is to be applied for by the owners of the plot of land in question. One in a maximum of 3 will be affordable, retaining the original number of 7-8 affordable, (ie a maximum of 24 homes in total) and SCDC are prepared to consider this. The owners agent and Orwell Housing are trying to identify a builder who would take on the project. It is hoped to have some outline plans for the next PC meeting.

11 FINANCE. a. Statement of Accounts. Bank balances as at 19 November 2009, Community Account £339.91, Business Money Manager Account £6184.98, Village Amenity Account £4321.81.

b. Playing Field Invoices. Birkitts Solicitors have asked for a payment of £172.50, which is fees required by Keane's solicitors, who represent the Wentworth estate, for signatures needed for the Playing Field Trust to be completed. This will be paid for out of the Village Amenity fund. Invoice has also been received from Playsafety LTD for the play equipment inspection, £100.05, the Clerk passed on the report to Mr Gillett.

Invoice also received from Essex & Suffolk Water for water charges on the playing field, £67.73.

c. RBL Poppy Wreath, invoice. This is now due, £20.00

All the above invoices were approved, proposed Mr Wilmot seconded Mr Horton.

d. Thank You Letters. These have been received from Age Concern, Citizens Advice Bureau, Headway, East Anglias Childrens Hospice, Disability Advice Service, Suffolk Accident Rescue Service and the Suffolk Wildlife Trust.. Mr Horton suggests that the Wildlife Trust could be considered as guest speaker for the APM.

12. PLANNING.

a. Permissions etc. Planning permission has been granted by SCDC to Ivy Cottage, Hulver Lane and to Albion House, Church Road. Refusal of planning permission to Land Adjoining 5 Rosetree Cottages, The Street.

Refusal of Consent to Display Advertisements to Church Garage, Farnham Road.

13. CORRESPONDENCE. a. BT Payphones. The PC do not wish to adopt the BT payphone kiosk in the village.

b. SALC – Networking Session. This is to take place at the White Lion Hotel in Aldeburgh on 26 November.

c. Estuary Planning Partnership – AGM. This is to take place on 20 November at Sudbourne Village Hall.

d. Suffolk Coast and Heaths – CONNECT grants. The application form was passed to the Snape Woodland Group.

e. Notice Board, opposite garage A1094. It has been brought to the attention of the PC that the noticeboard is falling apart and needs to be replaced. The Clerk will look on the internet for quotes.

12. DATE OF NEXT MEETING. This will take place on 14 January 2010.

The Chairman passed on his thanks to Mrs Churcher – Vice Chairman, for Chairing the last PC meeting in his absence.

The meeting ended at 9.30pm.