

SNAPE PARISH COUNCIL

Minutes of the Snape Parish Council Meeting, held on Thursday 16 July 2009,
7.30pm in the Village Hall Committee Room.

Present: Mr Mike Hill (Chairman), Mrs Marion Walker, Mr Andy Wilmot, Mr Eddie Gillett, Mrs Carol Churcher, Mr Geoff Day, Mr Roger Horton,

In Attendance: Mrs Rosie Clarke SCC, Mr Cyril Fidler SCDC, 6 members of the public and the Clerk.

OPEN FORUM – MEMBERS OF THE PUBLIC.

A village resident informed that several other residents also present, wished to raise concern at the planning application for Land adjoining 4 Rose Tree Cottages - Erection of 5 Dwellings. What is the criteria of the meeting for approval or objection by the Parish Council? The Chairman informed that the PC will look at the application (a site visit has already taken place), and any objections already received. Will listen to any issues raised by members of the public and Parish Council. The following issues and concerns regarding the application were put to the Parish Council

- Access to the site and site lines
- Visibility display has been redrawn 3 times.
- Increase of traffic in the lane during construction
- A special area “Brown Belt”
- The lane is important for the current residents to park in and keeps vehicles off the busy Gromford Lane
- Over development and not enough car parking space.
- The proposed 5 houses look to be almost touching No. 4 Rose Tree Cottage
- Flooding is currently a big concern for the existing properties and those at the crossroads as it always floods after heavy rain
- Nothing on the plan to show how flood water & drainage will be dealt with, the current drain is not adequate to take any extra water

A further site meeting is to take place on 28 July, 10.00am and the decision of SCDC has been extended till 3 September, will then be going before the planning committee.

Mr Cyril Fidler – SCDC reported on the Local Development Framework, the Task Group has recommended the document to Cabinet and recommends adopting the policies. The provision of care in the home and Sheltered Housing. The Coastline magazine is full of praise for SCDC.

Mrs Rosie Clarke – SCC reported that the Local Government review has been submitted to the Boundary Committee. She had attended a seminar regarding the aging population in the county, there is a high percentage over 85. She is now Portfolio for sport, health & well being and is no longer on the Police Authority.

Police report received from PCSO Thora Taylor and was read out by the Chairman.

1 DECLARATION OF INTERESTS. Mr Horton declared an interest in the item under planning C09/0905 Rose Tree Cottages – Land adjoining 4 Rose Tree Cottages, Erection of 5 Dwellings.

2 APOLOGIES FOR ABSENCE. Mr David Robertson (Vice-Chairman), Mr David Abbott, Mr Neil Parsons, Mr Graeme Hinton.

3 MINUTES: To consider the approval of the minutes of the Annual General Meeting held on 21 May 2009.

Mr Horton informed that he had given his apologies for the AGM therefore item 10. f. is incorrect as he did not second the payments. The Clerk apologised and amended the minutes accordingly.

The minutes were then approved correct, proposed Mrs Churcher seconded Mrs Walker.

4 MATTERS ARISING FROM THE MINUTES.

a. Over Night Camper Van Parking @ Snape Common. The Chairman reported that SCC has informed that they are to install “No Overnight Parking” signs on the Church common and another one over the road opposite the Church.

b. Traffic Calming at Snape Crown. The Chairman reported that SCC has informed that they will install visual narrowing to the road at The Crown. This will be with additional white lining and anti skid tarmac at the corner of the Crown and Chevrons will be put onto the pub wall.

Rosie Clarke informed that she has allocated money towards the project but it is subject to the Parish Council approval of the visual narrowing. It is hoped that it can go ahead the beginning of next year.

All agreed that the visual narrowing should go ahead, proposed Mr Gillett seconded Mrs Churcher. The Chairman will write to SCC to inform them to go ahead.

c. Parish Council Insurance. The Clerk reported that she had contacted the insurers regarding the current policy. The PC assets which are covered on the policy are all insured at the original purchase prices. The Chairman suggests and the meeting agreed that the prices of items should be looked at and put up for next years renewal, in conjunction with the asset register, and in future insured at replacement value if cost effective to do so.

d. Footpath from Saxonfields to the School. The Chairman reported that SCC proposes using the highway for the continuation of the footpath, therefore will not need to encroach on the properties land. This will therefore narrow the highway, which in turn may calm the traffic. The Parish Council all agreed on the proposal.

e. Tithe Barn, passing place. A letter has been received back from SCC informing that there are no restrictions placed upon the owner regarding the public highway.

f. SALC Training. Mrs Churcher has attended recent SALC training courses, she informed that she had found them very interesting and informative and had picked up lots of tips, she hopes to do a computer course next. The Chairman thanked Mrs Churcher for attending the training.

g. Youth Bus. The Clerk informed that she has not yet received any feed back from the last visit of the Youth Bus to Snape. The Chairman will draft a letter and inform that the Parish Council supports it coming to Snape but they must ensure that it is well advertised. A questionnaire could be inserted in the Ebb N Flow to see how much interest there is from the teenagers in the village and if is worth while.

5 FINANCE. a. Statement of Accounts. Bank balances as at 16 July 2009, Community Account £586.28, Business Money Manager Account £4,933.99. Village Amenity Account £4,321.20.

b. SCDC Planning Application – Payment. The Clerk has submitted the planning application to SCDC to have a portacabin installed on the playing field for the newly formed football team to use as changing facilities. As the application had to be submitted before the PC meeting the Clerk had emailed all Councillors to get their approval for payment of £167.50. All had approved payment, proposed Mrs Walker seconded Mr Wilmot.

c. Heelis & Lodge – Invoice & Internal Audit Report. The Clerk reported to the PC the internal auditors recommendations. The payment of £55.00 was proposed by Mrs Walker seconded Mr Wilmot.

d. Village Notice Board. The Chairman informed that Mr Hammersley has delivered the new notice board. Mr Canham has quoted approx. £75 to erect it, when the invoice is received the Clerk will ensure it is paid, proposed Mrs Churcher seconded Mr Day. Mrs Clarke informed that she might have Locality Budget and may be able to give a grant of up to £500 towards the new noticeboard. She was thanked by the Parish Council. Mr Gillett will dispose of the old notice board.

e. Playing Field Insurance – Invoices. The annual insurance is due for renewal. An additional invoice has been received for £42.00 to ensure the Fun Day is covered. Both invoices were approved.

f. Grass Cutting – Invoice. £264.00 to Mr G Bradley for cutting the play area and village green, approved by all. The above payments were proposed Mr Wilmot seconded Mr Horton.

g. Thank You Letter. A thank you letter has been received from Snape PCC thanking for the cheque sent to them for monies received in from the portaloos hiring's.

h. Snape Parochial Church Council – Donation. It was agreed by all to give the annual donation of £25.00 to the Snape PCC, proposed Mr Wilmot seconded Mrs Churcher.

i. Suffolk Wildlife Trust – Donation? The Chairman asked that the PC considers giving a donation to Suffolk Wildlife Trust as they have carried out great improvements to the footpath at the Canser. Mr Horton suggests that the PC looks at giving a donation in September.

The Clerk reported that Recycling Credits of £41.09 have been received from the bottle bank at the Golden Key.

6. BOTTLE BANK AT THE GOLDEN KEY – Complaints received regarding noise.

Mrs Churcher informed that since the bottle bank has been moved to the opposite side of the car park at the Golden Key, the noise from the bottle bank is horrendous. It has been situated just 12ft away from neighbouring properties. Is there a legislation against disposing commercial waste into public waste? The Chairman will speak to the landlord after the Funday.

7. HIGHWAYS & FOOTPATHS. To discuss any issues which have arisen since the last meeting which need to be reported to Suffolk County Council.

a. Advertising at Snape Church Junction – Excessive amount of posters on Highways land.

It has been brought to the attention of the Parish Council that excessive amounts of advertising material from out of the village are displayed at the junction on and around the picket fence. It also causes a hazard to drivers as it is distracting. Up to 24 have been removed at one time by an “unofficial working party.” It was agreed by all that only advertising material associated with Snape can be displayed, any others will be removed by the working party.

b. Proposed Green Protection. The residents at Sand Pit Cottage have put in a request to SCC to protect the triangle of land at the front of Sand Pit Cottage which is adjacent to the highway and is owned by SCC. The verge has suffered significant damage as a result of vehicles continually parking on it. Once the verge has been reseeded then 9 oak bollards will be installed. The Parish Council support the proposals, all in favour, proposed Mrs Walker seconded Mr Wilmot.

8. PLAYING FIELD – Report. Mr Gillett informed the Parish Council that volunteers are still needed for the Fun Day on 1 August. The planning application for the new portacabin requires a Design & Access Statement, Mr Horton offered to do this. It is hoped that the portacabin can be installed on the playing field in time for the start of the football season in September. The Clerk has confirmed to Birketts solicitors that the Parish Council has given authority to contact Mr Keane on behalf of the Blackheath Estate concerning a Deed of Covenant then simultaneously granting the lease. Once the lease has been confirmed then the PC will decide approval for transferring the Village Amenity Fund to the Playing Field Committee. Some money will need to be set aside to pay Birketts. The Chairman agreed that it is great to have a Snape football team once again, the PC will write to Mr David Moss the team manager, assuring him that the PC encourage and support the newly formed team.

9. AFFORDABLE HOUSING. The Chairman advised that Gregg Dodds (Orwell Housing) has informed that he is still progressing. SCC still have to approve the new access onto the road. The access road may have to be designed to consider any future development at the site. Orwell Housing will pay less for the land if the extra access is needed.

10. PLANNING. a. C09/0905 Rose Tree Cottages – Land adjoining 4 Rose Tree Cottages, Erection of 5 Dwellings.

Mr Horton left the room as he had declared an interest in the planning application.

The Chairman will summarize in a letter to SCDC, all of the valid objections received in the Open Forum. He will also point out that the development would encroach on designated “Garden Land”, therefore should change of use also be applied for?

The Chairman opened the meeting to the public.

A member of the public informed that there is concern at the amount of construction vehicles which will have to come onto the site along the narrow lane.

The Chairman closed the meeting to the public. Mr Horton returned to the meeting.

b. Permissions. Granted by SCDC to Empshott Cottage, Oasters, 4 Rosetree Cottages (C09/0561) and Abbey Farmhouse.

11. CORRESPONDENCE. a. EDF – Tree Cutting. The Chairman reported that he has received a Tree & Vegetation Clearance Consent Form from EDF which he has completed on behalf of the PC regarding woodland along Priory Road.

b. Snape School. The Chairman informed that Mrs Skinner – Headmistress, Snape School would like to know who owns the strip of land which borders the school playing field and the rear of properties in The Glebes. The piece of land is not indicated on the Deeds. If this is the case then the Parish Council should try to register it and allow the school/SCC to use it.

The Clerk will take the deeds to be stored at Argents solicitors.

c. Land Rear of Garage, Main Rd, Snape. A resident who’s property backs onto the land has reported that rabbits are becoming a problem and that brambles are growing over her fence, who owns the land? The Clerk will check the current planning application to see who owns the land then inform the owner.

Good luck to Mrs Walker, taking part in the “Iron Man” triathlon in 2 weeks time.

Please ensure that Shoreline Management is on the next agenda as the Chairman and Mr Robertson will be able to give a report.

12. DATE OF NEXT MEETING. This will take place on 24 September, followed by 19 November 2009.

The meeting ended at 9.25pm