

# Snape Parish Council

Minutes of the Snape Parish Council Meeting, held on Thursday 24 July 2008,  
7.30pm in the Methodist Chapel Room.

Present: Mr Mike Hill (Chairman), Mr Neil Parsons, Mr Eddie Gillett, Mr David Robertson, Mr David Abbott, Mr Andy Wilmot, Mrs Marion Walker, Mrs Carol Churcher, Mr Geoff Day, Mr Roger Horton.

In Attendance: SCC Mrs Rosie Clarke 2 members of the public, PCSO Thora Taylor & the Clerk.

**1. OPEN FORUM.** None.

**2. DECLARATION OF INTERESTS.** None

**3. APOLOGIES FOR ABSENCE.** Mr Cyril Fidler SCDC.

**4. ELECTION OF VICE-CHAIRMAN.** Mr David Robertson volunteered to be Vice-Chairman, however he cannot commit to taking on the responsibility as Chairman in a year, at this point in time. Proposed Mr Horton seconded Mr Wilmot.

**5. MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 22 MAY 2008.** These were approved correct and signed by the Chairman, proposed Mr Wilmot seconded Mr Horton

**6. MATTERS ARISING. a. Coffee Caravan.** The Clerk reported that the Coffee Caravan will not be visiting Snape to give its services in the near future.

**b. Development of Cycle Ways – Recent Meeting.** Mr Day had attended a recent meeting, he reported back to the PC that things are still in the first stages to create cycle ways in the district (surrounding villages). It is hoped that existing bridleways from Thorpness to Aldeburgh can be extended to include Adringham & Friston and also to be used by cyclists. They encouraged Snape PC support. Mr Day & Mrs Walker will attend the next meeting in August.

**c. Parking at Snape Village Cross Roads.** Letters have been sent to the properties in The Street regarding parking their vehicles on the road. This now seems to be better as there is no where near as much parking by the side of the road at present.

**d. To Confirm the Road Name – Priory Road or Sandy Lane.** The Clerk had received a reply back from SCDC regarding the correct road name. It would appear that the first section of the road in question - from the junction to The Golden Key and The Rosary - is known by the Royal Mail, and therefore subsequently by SCDC, as The Street. From this point on the road is known as Priory Road all the way to its junction with the A1094, with Sandy Lane being the track which runs south by Sheffield Cottage and Marsh Cottage.

As there appears to be confusion over the road name, with some residents calling it Priory Road and others calling it Sandy Lane it cannot be known as 2 names. As the road is marked at Priory Road on the OS this is the name which should be used.

As far as signing is concerned, the location of signage could be a problem as the start of the road is known as The Street. A sign could be erected which stated The Street Leading to Priory Road, with another one for Priory Road being erected opposite Joy Cottage, but this could look confusing. Alternatively, the properties at the start of the road could be re-addressed as Priory Road - but this of course would mean full agreement with all the owners of the properties.

It was agreed by all not to install road name signs. The Chairman will put an article into the Ebb n Flow magazine to clarify things and to recommend using a post code if contacting the emergency services for assistance.

**e. PCSO Pilot Scheme.** It was agreed by all that this is not feasible for Snape.

**f. The Canser.** A response has been received from SCC Highways & Footpaths informing that in May they had visited The Canser and found it in reasonable condition. They have sent a letter to the land owner in order to try and determine whether land management practices have altered the water level. A response has been received from his solicitors advising that they are taking instructions on the matter and will then respond. The PC will await the reply from the landowners solicitor.

**7. POLICE REPORT.** PCSO Thora Taylor informed that she has no incidents to report since June. The new Sgt at Saxmundham is Daye Goddard.

**8. AFFORDABLE HOUSING.** The Chairman reported that he and members of the PC were due to meet with Mr Gregg Dodds of Orwell Housing along with a representative from SCDC, to take the proposals forward. Mr Gibsons piece of land, opposite the Glebes entrance was put forward along with the Methodist Chapel site and the land by the industrial units at the Brick Kiln.

**9. REPORT FROM SCDC & SCC COUNCILLORS.**

The Chairman read out the report sent from Mr Cyril Fidler.

Mrs Rosie Clarke advised the PC that they may wish to contact Orford PC who have just installed some Affordable Housing in the village. She then reported on Boundary Committees application for Unitary Council. The structure of Suffolk, Norfolk, and Devon is being looked at. It was agreed to write to Hazel Blears with our views on the subject, as very few people appear to want the changes proposed.

At 8.25pm Mr Robertson departed the meeting.

**10. FOOTPATHS & HIGHWAYS.** The Chairman reported that he had today met with Mr John Goodyear – SCC regarding highways issues in the village including the installation of a footpath from Saxonfields to the Primary School, with positive feedback. Mrs Clarke advised that she may be able to help with funding from her Locality Budget and would like to be copied in on any letters sent to Mr Goodyear. The Chairman had also discussed the possibility of a mini roundabout at the junction of the Glebes on the B1069 which would mean that vehicles would have to slow down when driving through the village.

**11. PLAYING FIELD – Report.** Mr Gillett informed that after the Funday the committee will pursue the cost of services to the playing field, this will be presented at the next PC meeting.

Funding will also become available from the additional homes which are being developed at Snape Maltings. Snape Parish Council has registered its interest to SCDC and the first lot of money will become available once the first phase of the development has been completed.

Mr Parsons informed that the wooden fence up from Oakwood, which borders Mr Polls land along the side of the B1069 is now totally derelict and is falling into the path. Highways installed the fence but are not claiming responsibility for it, the fence would be best removed as it has become dangerous. A letter will be sent to SCC to ask them to remove the fence and also to ask them to cut both sides of the grass along side Snape Common. It has been brought to the attention of the PC that more and more posters are being displayed at the Church junction. It was agreed by all that if they are not advertising local events they will be removed.

**12. PARISH PLAN – Report.** The action points on the plan are being highlighted, however they have not got anywhere with the speeding in Priory Road.

**13. FINANCE. a. Statement of Accounts.** Bank balances as at 24 July 2008, HSBC Community Account £1006.08, Business Money Manager £7188.57, Village Amenity Account £7857.93

**b. Internal Auditors Report.** This has been received back and it has been recommended that the PC should assess whether the basic Fidelity Cover offered by Allianz Cornhill is sufficient to meet the recommended cover of end of year bank balance plus 50% precept. The Clerk will investigate this for the next meeting. In the mean time the Clerk has sent the Annual Return to the main auditor BDFO Stoy to complete the audit.

**c. Cheque Signatories.** The Clerk has received the mandate to complete for the change of cheque signatories which was agreed at the last meeting.

**d. Church Thank you Letter.** This has been received from the Church for the £75 donation the PC recently sent them.

**e. Recycling Credits.** £11.67 has been received from SCDC for the recycling at the bottle bank at the Golden Key.

**f. Grass Cutting – Invoice.** This has been received from Mr Bradley for cutting the play area on the playing field and the village green £261.00

**g. Drainage Rates – Invoice.** This has been received from East Suffolk Drainage Board, £3.15.

**h. Playing Field Insurance Renewal.** This has been received from Suffolk Acre, £139.00. Mr Parsons asked if the PC might consider doing a joint insurance to cover the playing field and the Snape Woodland? The Clerk will investigate this.

The above payments were approved for payment, proposed Mr Wilmott seconded Mrs Walker.

**14. PLANNING. a. CO8/1304 5 Garrett Crescent, Snape – Erection of garden shed.** No objection from the Parish Council.

**b. C08/1172 Oakwood, Church Road, Snape – Erection of front porch and side extension (re-submission).** No objection from the Parish Council.

**c. C08/1063 Crown Inn, Bridge Road, Snape – Alterations to include construction of new glazed screen to provide protected fire escape route for letting accommodation. Creation of new opening in existing internal wall and addition of fire doors.** No objection from the Parish Council.

**d. Tithe Barn, Gromford Lane, Snape – Erection of two storey extension (existing studio building and lean-to to be demolished and mezzanine floor within existing barn to be removed). Amended scheme from that approved under Planning Permission C06/1689.** No objection from the Parish Council.

**e. Permissions etc.** SCDC has approved planning permission to 9 The Terrace. Flint Cottage, The Street. The Hedges, Priory Road. Petersfield, Gromford Lane.

**15. CORRESPONDENCE. a. SCDC Play Space Funding.** The recent statement of funds available from SCDC has been received.

**b. SALC – Training Courses.** A list of courses has been received from SALC, this was handed to the new Councillor Mrs Churcher.

**c. The Art Loss Register.** The Clerk will enquire if there is a fee for signing up to this.

**16. DATE OF NEXT MEETING.** This will take place on Thursday 11 September 2008.

The meeting ended at 9.07pm