

# Snape Parish Council

Minutes of the Snape Parish Council Meeting, held on Thursday 13 March 2008,  
7.30pm in the Village Hall Committee Room.

Present: Mr Mike Hill (Chairman), Mr Neil Parsons (Vice-Chairman), Mr Eddie Gillett, Mr David Robertson, Mr Graeme Hinton, Mr David Abbott, Mr Andy Wilmot, Mrs Marion Walker.

In Attendance: SCC Mrs Rosie Clarke & the Clerk.

## **1 OPEN FORUM - MEMBERS OF THE PUBLIC TO INCLUDE AFFORDABLE HOUSING - GUEST SPEAKER GREG DODDS FROM ORWELL HOUSING**

The Chairman welcomed Mr Gregg Dodds to the meeting who gave his presentation on Orwell Housing. Snape has already carried out a housing needs survey which has shown there is a need for affordable/shared ownership homes in the village and they could be developed outside the village envelope. The next stage is for a project team to be set up to include members of the PC, this will be to establish and identify a site/land for the new homes. A public consultation will then need to be carried out in the village. Planning application to be submitted to SCDC. Secure the land & enter into a building contract.

Funding will need to be secured from the Government & housing corporation for the scheme.

## **2 DECLARATION OF INTERESTS.** None

## **3 APOLOGIES FOR ABSENCE.** Mr Cyril Fidler SCDC Mr Roger Horton, Mr Geoff Day.

**4 MINUTES OF THE LAST MEETING HELD ON 24 JANUARY 2008.** Mr Hinton informed that the traveling expedition will come along to the funday in August not the APM. The minutes were then correct and signed by the Chairman, proposed Mr Wilmott seconded Mr Abbott.

**5 MATTERS ARISING. a. Land to west of Abbey Farm, Snape.** The Chairman reported that he had attended a site meeting with residents of Cundle Green Lane, the RSPB and the Environment Agency. As the main concern is flooding it was agreed that the level of the surrounding land will be lowered to find where the water table lies. Following this a legal agreement will be written.

**b. Priory Road Drainage.** This has now been done by SCC.

**c. Village Noticeboard.** The Chairman has spoken with the owner of the cottage at the bottom of the hill, he has asked that repairs to the noticeboard is carried out after damp proof work has been done out on the cottage.

**d. Allotments.** Mr Abbott informed that the trees have not been cleared yet due to the wet weather.

**e. Footpaths and Highways.** The Chairman informed that low points of the Canser footpath are still very muddy, it appears that the ditches have not been cleared out for some time. The Clerk will inform SCC who the landowner is.

**f. Pumping Station.** A reply has been received from Anglian Water, they inform that surface water should not be introduced into the foul system.

**g. Coffee Caravan.** This will come to Snape on 14 May.

**h. APM.** Jackie Smith, secretary of EPP has been invited to attend and give a short presentation.

## **6 POLICE REPORT.** None

## **7 REPORT FROM SCDC & SCC COUNCILLORS.**

The Chairman read out the report sent from Mr Cyril Fidler.

Mrs Rosie Clarke referred to the current Shire magazine received from SALC regarding sites that will be made available to Travelers & Gypsies. She also reported on the Unitary Authorities, Boundary Committees & Yartoft. She informed that their will be more Locality Budget available from April 2008.

## **8 FOOTPATHS & HIGHWAYS.** None

**9 PLAYING FIELD – Report.** Mr Gillett informed that a small amount of vandalism has been caused to the

fencing around the play area again, an item will be placed into the Eb & Flow to raise awareness that this has taken place. SCC has advised that the grass cutting of the playing field will cost £495.04 for the forthcoming year.

**10 PARISH PLAN – Report.** David Robertson would like to gather feedback from residents at the APM regarding the Community Speed Watch, this was agreed. Involvement to take part in the Action Plan Committee will also be encouraged at the meeting. Mr Gillett informed that 2 members of the Playing Field Committee are willing to join the Action Plan Committee. The Parish Plan accounts were discussed and have been submitted to Suffolk Acre. There is an underspend of £800, therefore some of the surplus funds may be taken back by Suffolk Acre. The Action Plan Committee will need to discuss how the surplus funds should be spent if they are not taken back.

**11 VACANCY FOR SNAPE PARISH COUNCILLOR.** It is with regret that Mrs Frances Danielsen has resigned from the Parish Council due to family commitments. A letter of thanks will be sent to Mrs Danielsen. The vacancy is advertised on the Parish notice board and an article will be placed in the Eb & Flow.

**12 EMERGENCY PLANNING OFFICER.** As Mrs Danielsen is no longer a member of the PC, Mr Hinton volunteered to take on the responsibility of Emergency Planning Officer.

Mr Neil Parsons – Vice-Chairman informed that due to work commitments he will be unable to take on the responsibility of Chairman in May. The current Chairman encouraged members to consider taking on the position.

At 8.55pm SCC Mrs Rosie Clarke departed the meeting.

**13 FINANCE. a. Statement of Accounts.** Bank balances as at 13 March 2008, Community Account - £261.38, Business Money Manager Account - £3687.21, Village Amenity Fund - £12,566.64. Payments made since the last meeting, 100774, 25/01/08, £566.57, Suffolk County Council - grass cutting. 100775, 28/01/08, £4,769.33, Kompan Ltd – play equipments. 100776, 12/02/08, £137.74, David Robertson – Parish plan. 100777, 12/02/08, £7.70, David Robertson – Parish plan. 100778, 12/02/08, £11.25, Christine Reddington – Parish plan. 100779, 12/02/08, £195.00, Leiston Press – Parish plan. 100780, 12/02/08, £243.00, Mr Bradley – grass cutting. 100781, 12/02/08, £20.00, Royal British Legion – poppy wreath. 100782, 16/02/08, £415.00, Mrs M Thurston, Clerks pay.

b. Parish Plan Accounts & Surplus Funds. This has been discussed under item 10 Parish Plan.

c. SCDC Election Expenses – Invoice. A breakdown of the invoice has been received followed by the red notice. It was therefore agreed by all that this should be paid, £103.70.

d. Hedge Cutting Playing field – Invoice. This has been received from D E Keeble, £135.13.

e. Donation to Church. It was agreed by all to make the annual donation of £75.00 to the church to help with the upkeep of the churchyard.

f. PWLB Payment. The second payment of the financial year is now due, £834.64, agreed by all.

g. Playing Field – Loan Repayment. It has been brought to the attention of the Clerk & Mr Gillett Chairman of the Playing Field Committee that Mr Ken Shreeve has not received back the £100 loan/donation which he gave to the committee to help with the purchase of the playing field 5 years ago. The Clerk informed that a cheque had been issued to Mr Shreeve but it had never been cashed. It was agreed by all to reissue a cheque to him for £100.

h. Village Hall hire. An invoice has been received for the hire of the hall when used for a Parish Plan meeting, £26.90, agreed by all.

All of the above payments were approved for payment, proposed Mr Wilmott seconded Mrs Walker.

The cheque signatories will be reviewed at the AGM.

i. Appointment of External Auditor. The Audit Commission has advised that they propose to appoint BDO Stoy Hayward LLP to commence as the PC external auditors for the next 5 years.

**14 PLANNING. a.** C08/0151 The Hedges, Priory Road, Snape – conversion of garage to annexe and erection of cart lodge. No objection by the PC.

b. C08/0345 Crown Inn, Bridge Road, Snape – Extension to Trade Kitchen. C08/0346 Alterations and additions including extension to Trade Kitchen. No objection by the PC.

c. C08/0460 26 Saxonfields, Snape – Erection of single-storey rear conservatory. No objection by the PC.

d. Permissions etc. SCDC has approved planning permission to Marsh Cottage, Sandy Lane, Snape.

- 15 CORRESPONDENCE.** a. Snape Fiday Club. A letter has been received from Mrs Helen Barker to inform that due to falling numbers of children the club has now ceased to meet.
- b. Village of the Year Competition 2008. An application form has been received from SCDC. Snape will not be entering.
- c. Litter Action – The Chairman will organise the annual Snape litter pick to take place on 19 April, this will be advertised at the APM.
- d. Yoxford Family Funday. This is to take place on 27 March in conjunction with the Suffolk Coastal Local Strategic Partnership.

Mrs Walker reported that chicken manure has been dumped by the footpath on Foxes Corner. The Chairman will investigate this.

**16 DATE OF NEXT MEETING.** This will be the Annual Parish Meeting, 17 April followed by the Annual General Meeting on Thursday 22 May.

The meeting ended at 9.15pm