

SNAPE PARISH COUNCIL

Clerk to the Council: M Thurston, Tel 01728 688849

To Members of Snape Parish Council

You are duly required to attend the next meeting of Snape Parish Council to be held at 7.30pm, Thursday 13 November 2008 in the Village Hall Committee Room.

OPEN FORUM. Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take place in the Parish council meeting itself.

- 1 APOLOGIES FOR ABSENCE.** To receive apologies
- 2 DECLARATION OF INTERESTS.**
 - a. To declare any personal or prejudicial interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the room for the relevant item).
- 3 MINUTES:** To consider the approval of the minutes of the last meeting held on 11 September 2008 (attached)
- 4 MATTERS ARISING FROM THE MINUTES.**
 - a. Footpath from Saxonfields to the Primary School.
 - b. Village Post Office.
 - c. Speeding B1069
 - d. Coach parking at Church Common.
 - e. Parking in layby opposite the shop.
- 5 POLICE REPORT.** To receive a report from PCSO Thora Taylor and also Sergeant Daye Goddard to report on the road traffic incident at Snape Crown.
- 6 SNAPE PRIMARY SCHOOL – Organisation Review**
- 7 REPORT FROM DISTRICT & COUNTY COUNCILLORS.** Reports for information
- 8 FINANCE**
 - a. Statement of Accounts.
 - b. External Audit for the Year ended March 2008. Issues arising
 - c. External Auditors Invoice. Payment to be approved
 - d. Notice Board – Bottom of Snape Hill. (2 quotes have been received)
 - e. Snape Play Area Inspection Invoice. Payment to be approved
 - e. Thank-You Letters – Received from recent PC donations
 - f. Allianz Insurance Fidelity Cover – Over payment
 - g. Recycling Credits – Payment received
- 9 HIGHWAYS & FOOTPATHS.** To discuss any issues which have arisen since the last meeting which need to be reported to Suffolk County Council
- 10 SNAPE TELEPHONE BOX –** To stay in Snape
- 11 PLAYING FIELD –** Report to be received from the committee representative
- 12 PARISH PLAN –** Report to be received from the committee representative
- 13 AFFORDABLE HOUSING –** To receive further progress report
- 14 PLANNING**
 - a. 5 The Terrace, Snape. C08/1887
 - b. 21 Stanhope Close, Snape. C08/1976
 - c. The Crown C08/ Permissions Etc.
- 15 CORRESPONDENCE**
 - a. Invitation to LDF Workshop/Discussion Forum - SCDC
 - b. Old Documents Received
- 16 DATE OF NEXT MEETING.** To confirm the date of the next meeting which, is scheduled for 15 January 2009