

SNAPE PARISH COUNCIL

Minutes of the Snape Parish Council Annual General Meeting, held on Thursday 21 May 2009,
7.30pm in the Village Hall Committee Room.

Present: Mr Mike Hill (Chairman), Mr David Abbott, Mr Graeme Hinton, Mrs Marion Walker, Mr Neil Parsons, Mrs Carol Churcher, Mr Geoff Day.

In Attendance: Mrs Rosie Clarke SCC, 1 member of the public, PCSO Thora Taylor & the Clerk.

OPEN FORUM PCSO Taylor reported that there had been one offence of dangerous driving in the village during April. Priorities have been to monitor speeding within the village past The Crown. The date of the next SNT meeting is 27 May. 2 PCs had visited the travellers during their visit to Snape at the Church and had informed them that they had no right to park over night and were told to move on, which they did. Mr Parsons informed of excessive noise & speeding from motorbikes through the village. The PCSO suggests contacting the police when this is occurring.

A village resident expressed her disapproval of the planning application at Empshott Cottage, Gromford Lane. The suggestion to make a new vehicular access to the property would encroach onto the residents land and no permission has been granted by the land owner to do this. To have an additional access onto the lane could be dangerous due to the high volume of traffic which visits the nursery. The resident produced land registry documents and photographs taken at the location for the Councillors to consider.

1 DECLARATION OF INTERESTS. None.

2 APOLOGIES FOR ABSENCE. Mr Roger Horton, Mr Eddie Gillett, Mr Andy Wilmot, Mr David Robertson (Vice Chairman), Mr Cyril Fidler SCDC.

3 ELECTION OF CHAIRMAN & VICE-CHAIRMAN. Mr Mike Hill informed that he is happy to continue as Chairman for one more year if no one else is nominated. Proposed Mrs Walker seconded Mr Hinton. He then asked for nominations for Vice-Chairman, who is prepared to take over as Chairman in a years time, Mr David Robertson is not able to continue as Vice-Chairman. Mrs Churcher is willing to take this on. Proposed Mrs Walker seconded Mr Hinton, The Chairman thanked the new Vice-Chairman for taking this on.

4 ELECTION OF REPRESENTATIVES. a. Playing Field Representative. Mr Gillett is happy to continue.

b. Website. Mr Parsons will continue to update the website.

c. Treewarden. Mr James Abbott is happy to continue.

d. Portaloo. As Mr Pryor had previously informed that he is unable to continue, no one else has come forward to take this over. It was agreed by all that no further bookings will be taken. Mr Gillett is happy for the portaloo to continue being stored at his farm. It will now just be for village use, a deposit will need to be taken in case it is not returned clean. It was suggested that Mr Gillett may be able to monitor the usage.

e. Emergency Planning. Mr Hinton.

f. Allotments. Mr Day.

g. Village Hall Representative. Mr Hill.

h. Village Recorder. Mr Brian Boulton is happy to continue

All the above representatives were approved, proposed Mrs Walker seconded Mrs Churcher.

5 MINUTES OF THE MEETING HELD ON 12 MARCH 2009. These were approved correct and signed by the Chairman, proposed Mr Day seconded Mrs Churcher.

6 MATTERS ARISING. a. Youth Bus. The Clerk informed that the Youth Bus will next visit Snape on 8 July.

b. Cundle Green Action Group. The next meeting is planned for 4 June, Mr Gillett is to Chair.

c. Camper Van at Church Common Carpark. SCC has confirmed that they own the carpark. The camper van continues to park there, a letter will be sent back to SCC asking for a sign to be erected "NO OVERNIGHT PARKING".

d. Traffic Calming at Snape Crown. The PC is awaiting design proposals from SCC, some funding for the traffic calming is available.

7. MINUTES OF THE ANNUAL PARISH MEETING HELD ON 9 APRIL 2009. These were approved correct and signed by the Chairman, proposed Mrs Churcher seconded Mr Day.

8. MATTERS ARISING. 2 village residents have suggested that they will give a vote of thanks to the Parish Council at next years APM.

9. CONFIRMATION OF VILLAGE ASSETS & LIABILITIES. The assets register was considered and approved and the Parish Council has no liabilities.

It is suggested that the Clerk contacts the insurance company to check the level of cover.

10. FINANCE. a. Statement of accounts. Bank balances as at 21 May 2009, Treasurer Account - £514.95 Business Money Manager Account - £4,683.25, Village Amenity Fund - £4,321.20.

b. SALC – Subscriptions. These are now due, £212.00

c. Allotments – Invoice. Tree Surgery carried out by Mr S Wright, £350.00

- d. Essex & Suffolk Water – Invoice.** For water charges at the Playing Field, £25.54.
- e. Village Notice Board – Invoice.** The new notice board will be ready in June, Mr Hammersley would like payment before this, £985.00. The Chairman will ask Mr Canham to install the notice board.
- f. Portaloo.** £100.00 has been received in from hirings = £25.00 each to the RBL, PCC, Playing Field & PC. All of the above payments were approved by the Parish Council proposed Mr Wilmott seconded Mr Horton.
- g. Grass Cutting – Invoice.** This has been received from Mr Bradley, £264.00
- h. Cornhill Insurance – Renewal.** This is now due, £523.85 and includes the Fidelity Cover.
- i. Reimbursement to Mr Brian Boulton – APM expenses.** The photographic display which Mr Boulton had put together for the APM had cost him £100 in photo paper & ink cartridges. It was agreed by all the the PC will reimburse Mr Boulton £110. The Parochial Church Council has purchased display boards for village use which will be useful for Mr Boulton to use in the future.
- j. Internal Drainage Board – Invoice.** Drainage rates at the allotments, £2.85. All the above payments were agreed by all, proposed Mrs Walker, seconded Mrs Churcher.
- k. Approval of Accounts 2008 – 2009.** The Clerk presented the accounts to the Parish Council, which has successfully been completed. The Annual Return was completed then approved & signed by the Chairman & Clerk. Proposed Mr Abbott seconded Mr Parsons. The Clerk will take the accounts to the internal auditor Heelis & Lodge and then send to the main auditor BDO Stoy Hayward LLP. The Audit is advertised on the PC noticeboard.

11. PARISH CLERK. a. To confirm no change of Clerk since last year. It was approved by all that there has been no change of Clerk since the last AGM.

b. Clerks Pay. The new recommended rates of pay from SALC/NALC for Clerks has been received. It was agreed that due to the current economic crisis the Clerks pay will only go up 1% to £1760.00, this was approved by all. The above 2 items were proposed by Mr Parsons seconded Mrs Walker. The Chairman thanked the Clerk for all her work.

12. SNAPE AFFORDABLE HOUSING - To receive further progress report Update. The Chairman reported that the detailed plans are being drawn up by Orwell Housing ready for SCDC planners. The PC will see the plans when they are ready. A recent site meeting has taken place with the land owners & SCDC.

13. PLAYING FIELD - Report to be received from the committee representative. Mrs Churcher and the Clerk reported that they have formed a small subcommittee/working party to take forward the suggestions of a pavilion/club house for the playing field. Snape has now formed its own football team, It is hoped that in the mean time 2 portacabins can be loaned/purchased for changing facilities. There are many grants/funding available.

14. FOOTPATHS & HIGHWAYS. To discuss any issues which have arisen since the last meeting which need to be reported to Suffolk County Council. Mrs Walker asked if the PC is still pursuing the possibility of a footpath from Saxonfields to the school, the Chairman will draft a letter.

The Canser, Guildings Lane, Foxes Corner/Warren footpaths all need cutting, the Clerk will inform SCC.

Mr Day informed that the soak away/drain by Brackendale in Priory Road is blocked and needs to be cleared out. The Clerk will inform SCC.

The Chairman informed that a 5 bar gate has been installed and is opening onto the passing place by Tithe Barn, Gromford Lane and the passing place sign has been removed. A letter will be sent to SCC.

15. PLANNING a. The Whin, Wadd Lane - C09/0421 Erection of garage (existing garages to be demolished)

No objection from Snape Parish Council.

b. Oasters, Gromford Lane – C09/0563 Erection of two-storey side and rear extensions, single-storey extension and erection of garage (existing garage and conservatory to be demolished). The Parish Council has sent a letter of objection to SCDC, suggesting that the proposals would be overdevelopment on the site.

c. Empshott Cottage, Gromford Lane, Snape – C09/0636 Erection of two-storey rear extension and construction of new vehicular access. I was agreed by all that a letter will be sent to SCDC objecting to the application.

d. Abbey Farmhouse, Bridge Road – C09/0444 Installation of swimming pool in garden. No objection from Snape Parish Council.

e. 4 Rosetree Cottages, The Street – C09/0561 Erection of first floor and rear extensions, insertion of dormer in rear roof and siting of oil tank. No objection from Snape Parish Council.

f. Permissions Etc. SCDC has granted permission to The Whin, Wadd Lane. The Granary, Church Common has been withdrawn.

16. CORRESPONDENCE. a. SCDC – SPG15 Schedule. This has been received from SCDC highlighting the playing field.

b. SALC – Training Programme 2009/2010. This has been received from SALC, Mrs Churcher would like to attend a training course, the Clerk will book this.

c. EDF. The Chairman informed that EDF will be clearing tree branches from the overhead power lines in Priory Road, between The Long House and Bellevue.

d. Government Funding for Village Halls. The Chairman informed that Annette Gray – Suffolk Acre, is promoting funding which is available for village halls, he will sign the petition.

17. DATE OF NEXT MEETING. This will take place on 16 July 2009.

The meeting ended at 9.30pm