

Snape Parish Council

Clerk to the Council: M Thurston, Tel 01728 688849

To Members of Snape Parish Council

You are duly required to attend the next meeting of Snape Parish Council, Annual General Meeting, to be held at 7.30pm, Thursday 21 May 2009 in the Village Hall Committee Room.

Members of the public are most welcome to attend.

OPEN FORUM. Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish council meeting itself.

To receive reports from **DISTRICT & COUNTY COUNCILLORS and the POLICE**

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive apologies
2. **DECLARATION OF INTERESTS.**
 - a. To declare any personal or prejudicial interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the room for the relevant item).
3. **ELECTION OF CHAIRMAN & VICE-CHAIRMAN** nominations are encouraged.
4. **ELECTION OF REPRESENTATIVES** to represent the Parish Council
 - a. Playing Field Representative
 - b. Website
 - c. Treewarden
 - d. Portaloo Co-Ordinator
 - e. Emergency Planning
 - f. Allotments
 - g. Village Hall Representative
 - h. Village Recorder
5. **MINUTES OF THE MEETING HELD ON 12 MARCH 2009.**
6. **MATTERS ARISING.**
 - a. Youth Bus
 - b. Cundle Green Action Group
 - c. Camper Van at Church Common Carpark
 - d. Traffic Calming at Snape Crown
7. **MINUTES OF THE ANNUAL PARISH MEETING HELD ON 9 APRIL 2009.**
8. **MATTERS ARISING.**
 - a. To consider a vote of thanks to Snape Parish Council at the end of the next APM.
9. **CONFIRMATION OF VILLAGE ASSETS & LIABILITIES**
10. **FINANCE.**
 - a. Statement of Accounts
 - b. SALC – Subscriptions
 - c. Allotments – Invoice
 - d. Essex & Suffolk Water – Invoice
 - e. Village Notice Board - Invoice
 - f. Portaloo – Annual payments
 - g. Grass Cutting – Invoice
 - h. Cornhill Insurance – Renewal
 - i. Reimbursement to Mr Brian Boulton – APM expenses.
 - j. Internal Drainage Board - Invoice
 - k. Approval of Accounts 2008 - 2009
11. **PARISH CLERK.**
 - a. To confirm no change since last year.
 - b. Clerks pay
12. **SNAPE AFFORDABLE HOUSING** - To receive further progress report Update
13. **PLAYING FIELD** - Report to be received from the committee representative
14. **FOOTPATHS & HIGHWAYS.** To discuss any issues which have arisen since the last meeting which need to be reported to Suffolk County Council.
15. **PLANNING**
 - a. The Whin, Wadd Lane.
 - b. The Oaster, Gromford Lane
 - c. Empshott Cottage, Gromford Lane
 - d. Abbey Farmhouse, Bridge Road
 - e. 4 Rosetree Cottages, The Street
 - f. Permissions Etc.
16. **CORRESPONDENCE.**
 - a. SCDC – SPG15 Schedule
 - b. SALC – Training Programme 2009/2010
17. **DATE OF NEXT MEETING**